

**PARISH OF ST MARY THE VIRGIN, GOLDINGTON**  
**CONDITIONS OF USE OF THE CHURCH HALL**



1. An application for the use of the Church Hall shall be made on the form attached
  - (a) The application must be accompanied by the Hire Charge plus a sum of £50.00 to cover the Hirer's failure to comply with the obligations contained in paragraphs 3, 9 or 11 at least 14 days before the proposed date of Hire (or at the Booking Clerks discretion).
  - (b) Applications may not be made to Hire the Hall on a Sunday or Good Friday, Easter Day, Christmas Eve, Christmas Day or Boxing Day.
2. The Parochial Church Council (P.C.C.) reserves the right to refuse any application for the hire of the hall and shall not be required to give grounds for any refusal. The P.C.C. does not accept liability for any loss damage or injury to persons or property unless caused by the act or omission of the P.C.C. or any person acting for it, and the person hiring the hall (the Hirer) shall indemnify the P.C.C., the Vicar and the Church Wardens of St Mary's Goldington against any claim what so ever.
3. The Hirer shall not carry out or permit to be carried out any alterations or adaptations of any electrical installation in the hall. Nor shall the hirer affix or permit to be affixed any Bill or Poster or any advertisement of any description nor any other matter to any part of the hall without the prior written consent of the P.C.C.
4. The Hirer shall not introduce or allow to be introduced any furniture or equipment without the prior consent of the PCC and any item so permitted shall be removed before the end of the period of Hire. Bouncy Castles are not permitted in the Hall under the Health & Safety Act.
5. The Hirer shall observe all the conditions and restrictions contained in the PREMISES LICENCE - **a copy of which is displayed in the Hall Foyer** - relating to the hirers use of the Hall  
The maximum numbers of persons to be present at any function shall not exceed 150

**PARISH OF ST MARY THE VIRGIN GOLDINGTON**

**APPLICATION FOR HIRE OF  
GOLDINGTON CHURCH HALL**

**6. THE HALL IS SUBJECT TO A NOISE ABATEMENT ORDER  
SERVED ON US BY THE LOCAL AUTHORITY**

The Hirer shall not permit the use of amplified music exceeding the sounds cut out system of any sort in the Hall. **No music is allowed outside the Hall.**

Breaking this order could result in a serious fine.

**7. The Premises Licence does not permit the sale of alcohol liquor.**

If the Hirer wishes to sell alcoholic liquor a separate licence must be obtained from the licensing authority - **a copy of the Licence must be submitted to the PCC.**

**8. The Hirer shall not admit nor allow any intoxicated person or persons under the influence of drink or drugs to remain in the Hall.**

**9. The hirer shall ensure that the Hall is left in a clean and tidy condition and in particular all chairs and tables are to be returned to their positions shown on the plan displayed in the Hall Foyer. Failure to do so will result in additional charges.**

**10. The period of hire shall include all time required for setting up and clearing the Hall.**

**11. The Hirer shall pay for all damage to the hall, furniture or fittings which may arise during the period of hire.**

**12. The Hirer must observe and carry out all fire instructions - please see information in the Hall Lobby - and make themselves aware of FIRE EXITS & FIRE EXTINGUISHERS.**

CHEQUES SHOULD BE MADE PAYABLE TO '**GOLDINGTON P.C.C.**'

Payment by credit card or debit card cannot be accepted.

NAME OF APPLICANT:.....

ADDRESS: .....

CONTACT TELEPHONE NUMBER: .....

ORGANISATION: .....

NAME OF RESPONSIBLE PERSON IN ATTENDANCE: .....

DATE REQUIRED: .....

TIME: FROM ..... TO .....

PURPOSE OF HIRE: .....

APPROX NUMBER OF PEOPLE ATTENDING: .....

CATERER (IF APPLICABLE): .....

**HIRE CHARGE:** £..... CHEQUE/CASH  
+ £50.00 Retention CHEQUE

**I/We accept and agree to comply with the attached conditions of hire for the use of Goldington Church Hall**

DATE: ..... SIGNED: .....

COMPLETE AND SEND TO:

MR R MORGAN, 15, CRICKET LANE, BEDFORD, MK41 9NP (01234) 353574